

**DIRECTIONS:** Download and save the fillable form. Complete all applicable areas to authorize the Office of Admission to amend your application for admission. Email the form as an attachment directly to the Office of Admission at [apply@umassglobal.edu](mailto:apply@umassglobal.edu) for processing. Please use the email address listed on your application or your student email account (@mail.umassglobal.edu).

**PLEASE NOTE:** This form is not to be used for adding institutions omitted from your application. If you inadvertently left off any institution(s) from your application, please use the PDF fillable or electronic format of the Application Addendum – Institutions Omitted.

**APPLICANT INFORMATION**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Student#: \_\_\_\_\_  
Email \_\_\_\_\_ Birth date \_\_\_\_\_ Campus: \_\_\_\_\_  
MM/DD/YYYY

**REQUESTED CHANGE**

**Please make the following change(s) to my application for admission:**

**CAMPUS:** I wish to change my application to the following campus.

\_\_\_\_\_ Campus

**ACADEMIC PROGRAM:** I selected the wrong academic program on my application and wish to change the program on my application to:

\_\_\_\_\_ Degree Program

**TRIMESTER:** I wish to revise the trimester selected on my application to:

Spring       Summer       Fall      of the Academic Year: \_\_\_\_\_

**OTHER REQUESTS:**

**AUTHORIZATION:** By submitting the Application Addendum, I certify that I am the individual identified on this form and I authorize the Office of Admission to make the changes listed to my original application. I acknowledge that the information is true and correct.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Print Name MM/DD/YYYY

**Note:** Digital signature is acceptable if form is submitted via the email address listed on your application for admission or your UMass Global student email account (@mail.umassglobal.edu)