

## Verification of Subject Matter Competency via Academic Major

All multiple subject, single subject, and most education specialist teacher candidates are required to demonstrate competency in the subject matter they will teach. This requirement may be fulfilled through CTC approved Subject Matter Preparation Program; CSET; \*Coursework; a \*Combination of CSET and Coursework; or an Academic Major of a conferred bachelor's degree or higher.

The purpose of this form is to allow current students and applicants to UMass Global credential programs to declare completion of the subject matter competency requirement via the **Academic Major** option only.

Academic majors submitted for consideration must be an exact match; an exact match with an added modifier/concentration; or *applied*.

*Example 1.* For candidates seeking a single subject credential in social science, the official transcript may display a conferred degree with one of the following: [1] an exact major of "Social Science," [2] an exact major with an additional concentration such as "Social Science: Economics," or [3] "Applied Social Science." An academic major of "Economics" or "Political Science" is *not* currently acceptable for subject matter competency per CTC.

*Example 2.* For candidates seeking a multiple subjects credential, the official transcript may display a conferred degree with one of the following: [1] an exact major of "Liberal Studies," [2] an exact major with an additional concentration such as "Liberal Studies: Elementary Education," or [3] "Applied Liberal Studies." An academic major of "Liberal Arts" or "Elementary Education" is *not* currently acceptable for subject matter competency per CTC.

### DIRECTIONS:

1. Fill out the form below
2. Assure official transcripts have been delivered to the Office of Admission
3. Submit
  - a. **APPLICANTS FOR ADMISSION:** Submit completed form and supporting materials to your enrollment coach or [apply@umassglobal.edu](mailto:apply@umassglobal.edu). The School of Education will verify whether the academic major shall satisfy subject matter competency.
  - b. **CURRENT ACTIVE STUDENTS** admitted to the university for the 2020-2021 or 2021-2022 academic years using subject matter competence suspension under executive order SB 820: Submit completed form to the academic advisor. Then, the advisor will forward the form to the Teacher Accreditation Department (TAD) at [credentialalerts@umassglobal.edu](mailto:credentialalerts@umassglobal.edu). In 10-15 business days, TAD will email the student confirmation of whether subject matter competency is satisfied.

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### \*Note regarding the option to verify subject matter competency via any combination of coursework and examination(s):

[Per Commission on Teacher Credentialing](#), "this option is currently available only for use by Commission-approved institutions with Commission-approved subject matter preparation programs." Therefore, UMass Global must refer candidates to external institutions to complete this option.

*Candidates may contact one of the existing Commission-approved subject matter preparation program to request a transcript evaluation (Please be aware that different institutions will adhere to their own policies, procedures, and timelines.):*

1. Visit the [CTC's directory of approved institutions and programs](#)
2. Click *Subject Matter Preparation Programs*
3. Use the group of drop down menus on the screen to narrow down the total, list and map of institutions

Once one of these institutions has verified subject matter competence, they will provide the candidate with a subject matter waiver letter or verification of subject matter competence form, which can be submitted to UMass Global to fulfill the subject matter competence requirement.

**FOR SINGLE SUBJECT CREDENTIAL CANDIDATES, ACADEMIC MAJORS MUST BE IN ONE OF THE FOLLOWING (SELECT ONE).**

- |   |   |
|---|---|
| <input type="checkbox"/> Agriculture                          | <input type="checkbox"/> Hebrew             |
| <input type="checkbox"/> American Sign Language               | <input type="checkbox"/> Hindi              |
| <input type="checkbox"/> Arabic                               | <input type="checkbox"/> Hmong              |
| <input type="checkbox"/> Armenian                             | <input type="checkbox"/> Home Economics     |
| <input type="checkbox"/> Art                                  | <input type="checkbox"/> Italian            |
| <input type="checkbox"/> Biological Sciences or Biology       | <input type="checkbox"/> Japanese           |
| <input type="checkbox"/> Business                             | <input type="checkbox"/> Khmer              |
| <input type="checkbox"/> Cantonese                            | <input type="checkbox"/> Korean             |
| <input type="checkbox"/> Chemistry                            | <input type="checkbox"/> Mandarin           |
| <input type="checkbox"/> English                              | <input type="checkbox"/> Mathematics        |
| <input type="checkbox"/> English Language Development         | <input type="checkbox"/> Music              |
| <input type="checkbox"/> Farsi                                | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Filipino                             | <input type="checkbox"/> Physics            |
| <input type="checkbox"/> Foundational-Level General Science   | <input type="checkbox"/> Portuguese         |
| <input type="checkbox"/> Foundational-Level Mathematics       | <input type="checkbox"/> Punjabi            |
| <input type="checkbox"/> French                               | <input type="checkbox"/> Russian            |
| <input type="checkbox"/> Geosciences or Earth & Space Science | <input type="checkbox"/> Social Science     |
| <input type="checkbox"/> German                               | <input type="checkbox"/> Spanish            |
| <input type="checkbox"/> Health Science                       | <input type="checkbox"/> Turkish            |
|   | <input type="checkbox"/> Vietnamese         |

**Identify the degree level:**

Undergraduate or  Graduate

**Degree Conferring College/University:** \_\_\_\_\_

**Acknowledgement:**

I understand that submission of this form does not guarantee completion of subject matter competence for this program any other program. The School of Education must verify that the major selected above matches precisely with a conferred degree major on an official transcript.

**University Student ID:** \_\_\_\_\_

**Candidate Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR MULTIPLE SUBJECTS CREDENTIAL CANDIDATES, ACADEMIC MAJORS MUST BE THE FOLLOWING (SELECT ONE).**

Liberal Studies

**Identify the degree level:**

Undergraduate or  Graduate

**Degree Conferring College/University:** \_\_\_\_\_

**Acknowledgement:**

I understand that submission of this form does not guarantee completion of subject matter competence for this program any other program. The School of Education must verify that the major selected above matches precisely with a conferred degree major on an official transcript.

**University Student ID:** \_\_\_\_\_

**Candidate Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**FOR EDUCATION SPECIALIST CREDENTIAL CANDIDATES, ACADEMIC MAJORS MUST BE IN ONE OF THE FOLLOWING (SELECT ONE).**

- |   |  |
|---|--|
| <input type="checkbox"/> American Sign Language               | <input type="checkbox"/> Japanese        |
| <input type="checkbox"/> Art                                  | <input type="checkbox"/> Khmer           |
| <input type="checkbox"/> Biological Sciences or Biology       | <input type="checkbox"/> Korean          |
| <input type="checkbox"/> Chemistry                            | <input type="checkbox"/> Liberal Studies |
| <input type="checkbox"/> English                              | <input type="checkbox"/> Mandarin        |
| <input type="checkbox"/> Farsi                                | <input type="checkbox"/> Mathematics     |
| <input type="checkbox"/> Filipino                             | <input type="checkbox"/> Music           |
| <input type="checkbox"/> Foundational-Level General Science   | <input type="checkbox"/> Physics         |
| <input type="checkbox"/> Foundational-Level Mathematics       | <input type="checkbox"/> Portuguese      |
| <input type="checkbox"/> French                               | <input type="checkbox"/> Punjabi         |
| <input type="checkbox"/> Geosciences or Earth & Space Science | <input type="checkbox"/> Russian         |
| <input type="checkbox"/> German                               | <input type="checkbox"/> Social Science  |
| <input type="checkbox"/> Hebrew                               | <input type="checkbox"/> Spanish         |
| <input type="checkbox"/> Hindi                                | <input type="checkbox"/> Turkish         |
| <input type="checkbox"/> Hmong                                | <input type="checkbox"/> Vietnamese      |
| <input type="checkbox"/> Italian                              |  |

**Identify the degree level:**

Undergraduate or  Graduate

**Degree Conferring College/University:** \_\_\_\_\_

**Acknowledgement:**

I understand that submission of this form does not guarantee completion of subject matter competence for this program any other program. The School of Education must verify that the major selected above matches precisely with a conferred degree major on an official transcript.

**University Student ID:** \_\_\_\_\_

**Candidate Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_