

## San Diego County Office of Education

## Designated Subjects Registration Form (Courses completed before Jan. 2020)

## Please fax the registration form with completion certificates to:

Secure Fax Server 949.754.1337 Or Email: k12@brandman.edu Questions? Contact Brandman University at: E-mail: k12@brandman.edu

Registration Information			
Name:	CREDIT INFORMATION		
Address:	These courses award non-credit continuing education units that are generally not applicable to step		
City:	advancements or recertification. Please confirm with		
State: Zip:	your district or employer if they will accept these units before registering. They are not part of a degree		
Phone #:	program.		
SSN or Brandman ID:	SDCOE Verification of Program Completion		
Date of Birth (required):	Course completion will be verified by course completion		
Email:	certificates. Brandman University will send out confirmation emails to all registrants with transcript information when grades are posted. Transcripts should not be ordered until the final confirmation email has been received and all grades are posted.		
School:			
Check Appropriate Course	Course Number	Credits	Registration Fee
CTE Emphasis Course	EDRU 0011	6	\$300
Foundations Course	EDRU 0012	4	\$200
Adult Education Emphasis Course	EDRU 0013	6	\$300
CTE Core Course	EDRU 0014	6	\$300
CTE Portfolio Course	EDRU 0015	3	\$150
Supervision and Coordination Course	EDRU 0017	6	\$300
		Total:	
Method of Payment			
Credit Card : VISA MC Discover AMEX			
Check Number: (Attached) Payable to "Brandman University"			
Card Number: / / / E	xpiration Date: /_ Month Year		
Signature:	Date:		

## **Grades & Transcripts**

Upon registration, you will receive an email notification that a Brandman University username and password has been created with instructions on how to activate your Brandman account. Once grades are posted and credits have been awarded, a final confirmation email will be sent so please read these instructions thoroughly. Please wait until you receive the final confirmation email before proceeding to view unofficial and order official transcripts.

To activate your account or seek technical assistance: <u>www.brandman.edu/activate</u> For further information on ordering transcripts: <u>www.brandman.edu/exed-resources</u>