

STUDENT NAME \_\_\_\_\_

BRANDMAN ID NUMBER \_\_\_\_\_

This form is to request a review of extenuating circumstances regarding your dependency status. You must complete all questions on this form. The Financial Aid Office may request additional information/documents for consideration of your review. Please complete a 2021-2022 Free Application for Federal Student Aid (FAFSA) prior to submitting this form.

**Circumstances that alone or in combination, do not warrant a dependency override:**

1. Parent refusal to contribute to educational costs
2. Parent unwillingness to provide information on the FAFSA or for verification
3. Parent(s) do not claim the student as a dependent for federal income tax purposes
4. Student demonstration of total self-sufficiency

**Include all of the following documents with this form:**

- ☐ **Third party documentation:** A third party who knows your situation and can attest to your unusual circumstances, such as a teacher, counselor, medical authority, member of the clergy, prison administrator, government agency, or court. A signed letter on letterhead or an official document such as a court order is required. Letters should include contact information. Letters from family members, girlfriend/boyfriend or friend are not sufficient.
- ☐ A typed, detailed letter describing your unusual circumstances and relationship with your parent(s) along with supporting documents.
- ☐ A copy of your signed 2019 federal tax transcript or if you are a non-filer provide 2019 W-2s. Alternatively, you may use the IRS Data Retrieval Tool on the FAFSA application.

**Please answer the following questions:***Where will you live in 2021?*

- ☐
- off campus
- ☐
- with parent(s)

*Did your parent(s) claim you on their federal tax return in 2019 or 2020?*

- ☐
- yes
- ☐
- no

*Will your parent(s) claim you on their federal tax return in 2021?*

- ☐
- yes
- ☐
- no

*Did your parent(s) provide your health insurance for 2019 or 2020?*

- ☐
- yes
- ☐
- no

*Will your parent(s) provide your health insurance for 2021?*

- ☐
- yes
- ☐
- no

**CERTIFICATION STATEMENT**

I CERTIFY THE SUBMITTED INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. PURPOSEFULLY GIVING FALSE OR MISLEADING INFORMATION MAY RESULT IN DISMISSAL AND REFERRAL TO THE U.S. DEPARTMENT OF EDUCATION. I UNDERSTAND THAT IF MY APPEAL IS APPROVED, I MUST SUBMIT A STATEMENT EACH SUBSEQUENT YEAR CONFIRMING THAT THE DOCUMENTED ADVERSE FAMILY CIRCUMSTANCES STILL EXIST.

STUDENT SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

**Submit completed form and all supporting documents via the student portal OR**  
**Fax:** 866-659-1147 **Mail:** Brandman University, Financial Aid Office, Third Floor 16355  
Laguna Canyon Rd, Irvine, CA 92618