BRANDMAN UNIVERSITY CHAPMAN SYSTEM EST. 1861

2021-2022 Head of Household Clarification

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STUDENT NAME

_____

STUDENT ID NUMBER

Your Free Application for Federal Students Aid contains unclear information regarding you or your parent(s) "Marital Status" and "Tax Filing Status" that must be resolved. Please answer the following questions to clarify the conflicting information.

Criteria to file Head of Household in 2019:

You may be able to file as head of household if you meet all the following requirements. Please check the ones that apply to you:

o You are unmarried or *"considered unmarried"* on the last day of the year (see below for definition of "*considered unmarried*").
o You paid more than half of the cost of keeping up a home for the year.
o A qualifying person lived with you in the home for more than half the year (except for temporary absences, such as school).

You are considered unmarried on the last day of the tax year if you meet all the following tests. Please check the ones that apply to you:

o You file a separate return. A separate return includes a return claiming married filing separately, single, or head of household filing status.
o You paid more than half of the cost of keeping up your home for the tax year.
o Your spouse didn't live in your home during the last 6 months of the tax year. Your spouse is considered to live in your home even if he or she is temporarily absent due to special circumstances.
o Your home was the main home of your child, stepchild, or foster child for more than half the year.
o You must be able to claim the child as a dependent.

Based on the IRS filing Criteria above, were you qualified to *file "Head of Household" in 2019?*

o If the answer is **yes, you were qualified to file "Head of Household Tax Filing Status" in 2019**, please provide this signed and dated form the Financial Aid Office.
o If the answer is **no, you were not qualified to file "Head of Household Tax Filing Status" in 2019**, please submit a signed copy of you or your parent(s) 2019 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS with the correct tax filing status.

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STUDENT SIGNATURE   DATE

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PARENT SIGNATURE (IF DEPENDENT)   DATE