

# 2026-2027 Notarized Identity Verification

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
**UMass Global ID Number** *(Please double check student  
ID number for accuracy before mailing in document. Please do not leave this blank.)*

## Identity Verification Instructions (To Be Signed in the Presence of a Notary)

The U.S. Department of Education requires that you must confirm your identity. The student must mail to UMass Global:

A copy of the unexpired, valid, government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to, a driver's license, other state-issued ID, or U.S. passport (make the photocopy/ scan on page 2 of this form). We kindly request that if the name of the student on the government ID does not match the name the student signs (due to a name change), please request the notary also indicate the name on the ID, so that UMass Global can confirm what government photo ID was presented at time of notarization. Additionally, it would be ideal if the notary could please write in the government ID number and expiration date.

The student must submit all completed documentation listed above **by mail** (*using student's choice of U.S. Postal Mail or commercial carrier such as UPS, FedEx, etc.*). Please address to: [UMass Global; Financial Aid Office, 65 Enterprise, Suite 150, Aliso Viejo CA 92656-2707](#)

Per federal regulation, submission of the above documentation by fax, email, text messages and electronic uploads will not be accepted.

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## Notary's Certificate of Acknowledgment

*Instructions for Notary:* We kindly request that if the name of the student on the ID does not match the name they sign, please also indicate the name on the ID, so that we as the school can confirm what government photo ID you were presented. Additionally, it would be ideal if you could please write in the ID number and expiration date.

State of \_\_\_\_\_ City/ County of \_\_\_\_\_

on \_\_\_\_\_, before me, \_\_\_\_\_,

(Date)

(Notary's name)

personally appeared, \_\_\_\_\_, and proved to me

(Printed name of signer)

because of satisfactory evidence of identification via \_\_\_\_\_

(Type of unexpired, government-issued photo ID provided),

with \_\_\_\_\_ to be the above-named person who signed the foregoing instrument.

(ID number & ID expiration date (if applicable))

**WITNESS my hand and official seal.**

(Seal)

(Notary Signature): \_\_\_\_\_

My commission expires on: \_\_\_\_\_

Date

## 2026 - 2027 Notarized Identity Verification, Continued

\_\_\_\_\_  
STUDENT NAME

\_\_\_\_\_  
UMASS GLOBAL ID NUMBER

- (a) Insert a copy below of the unexpired, valid, government-issued photo identification (ID) that is acknowledged in the notary statement on page 1.
  - a. The copy of the ID must be included when mailing your submission.
  - b. This photocopy/ picture/ scan must clearly show the student's face and be fully legible.
  - c. Copies that are too dark, illegible, and/or have an unrecognizable photo can cause this submission to be denied. Subsequently, the student would need to mail a new, notarized submission to UMass Global Financial Aid Office.
- (b) Possible ways to make a copy of the government ID are:
  - a. Printing this page, making a photocopy/ scan with the front of the ID in the box below, or
  - b. Printing this page, placing ID in the box and using a smartphone to take a scan. Print out that scan (both color and black and white are acceptable), or
  - c. Print out a photo of the ID on a separate page and include the UMass Global student ID number on the page to identify the document with the student.